

## Positive Alternatives 2017 - 19 Quarterly Update (rev8/9/17)

**Grantee (Name and city):** Epiphany Caring for Life, Coon Rapids (VENDOR #195049-002)

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**Goal:** Provide women with information on, referral to, and assistance with securing pregnancy support services.  
Utilize the resource database to provide information and make referrals.

**For the period/quarter:** October 1 - December 31, 2017

Activity or Service	Activity or Service Description Major Work Plan Activities	Work Plan Count	Program Progress and Accomplishments Report the progress and accomplishments made this period on each activity.	Report Count
<b>Administrative Activities</b>	<b>Service Coordinator:</b> Provide guidance to grant staff, attend required grant meetings and complete grant forms Financial management of grant funds and donations via Quick Books Schedule/report meetings with staff and/or volunteers Recruits, screens and trains program volunteers Update guidelines and protocols Reorganize and update the baby closet and ECL storage Track baby equipment supply/requests/recalls, develop resources to expand supply Track housing resources and emergency shelter availability.		<b>Service Coordinator:</b> Purchased and tracked distribution of supplies including pack and plays and car seats. Organized and attended ECL baby shower fundraiser and outreach event (10/8). Attended MDH fall grantee meeting (10/23). Went on two home visits along with Anoka County Public Health Nursing (11/1;11/27). Attended meeting with the Anoka County Public Health Nurses to update on services and deliver brochures (12/12). Coordinated Christmas Basket for client from parish program (12/18).	

	<p>Meet with parish administration and CORE team regarding additional space and improvements to current physical space.</p> <p><b>Client Service Advocate:</b> Maintain client tracking program and database. Manage care line calls, administer and review intakes. Update training manuals including care line and companion programs Coordinate companion education/training, support companions, and assess client satisfaction. Coordinate Angel Wings miscarriage support program and volunteers Maintain and update website and social media Facebook Research and apply for new fundraising options and grants Meet with parish administration and CORE team regarding additional space and improvements to current physical space.</p> <p><b>Support Assistant:</b> Procure car seats, review and update baby bed and car seat applications, protocols and guidelines. Provide assistance in completing financial applications. Schedule and meet new clients regarding Safe sleep and car seat safety, and provide additional resources. Meet with clients to provide help with other county/ agency applications.</p>		<p><b>Client Service Advocate:</b> Organized and attended ECL baby shower fundraiser and outreach event (10/8). Attended MDH fall grantee meeting (10/23). The CSA updated and managed the ECL website and facebook page, including updating the financial application (November). Updated Angel Wings programming and created insert for brochures for newly bereaved parents (November). Researched new database management software. Applied for new smaller grants to expand home visiting program(December). Worked with local 4-H club to adopt an ECL client for Christmas program.</p> <p><b>Support Assistant:</b> Distributed pack and plays and sleep safety education and car seats and car seat safety education. Organized and attended ECL baby shower fundraiser and outreach event (10/8). Gave tour of services to a new public health nurse and health partners social worker. Met with Compass School Teen Pregnancy worker(12/21). Attended annual meeting with Anoka County Public Health Nursing to update new programs and services (12/12).</p>	
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<b>Outreach</b>	Increase community access and visibility. Continue community education and maintain contacts.		The SC and CSA networked with Paladin High School social worker to provide brochures, diapers, and formula. The ECL team sponsored a community baby shower to bring awareness to ECL services. The CSA presented at a local 4-H club meeting providing brochure and service descriptions.	
<b>Car Seat Program</b>	Review applications and distribute car seats to qualifying clients. Provide car seat education and installation training to clients.	3	Reviewed and provided support to clients for 11 car seat applications. Distributed car seats and car seat safety education to 3 clients.	3
<b>Case Management Services</b>	CSA will provide initial assessment and support to incoming clients.  Follow up with clients regarding need for necessary services; provide additional service information and emotional support.	40	Provided case management services to 75 clients, through follow up calls and continued mentoring. Helped 3 clients connect with other food shelf resources, 4 clients connect with clothing resources, and gave housing referrals to 1 client. Gave adoption referrals to 2 clients.	75
<b>Crib Distribution/ Sleep Safety Education</b>	Review applications and distribute pack and plays and cribs to qualifying clients  Provide Sleep Safety Education to clients receiving baby beds.  One crib per year for clients who have medical disability or twins	12 pack n plays 1 crib	Reviewed 30 pack and play applications. Distributed a pack and play and safe sleep education to 24 qualifying clients.	24
<b>Financial Assistance/ Application Help Program</b>	Assist clients in completing financial assistance applications within ECL and throughout the community	4	The support assistant reviewed 41 applications total. Provided 4 clients with application assistance; meeting with clients at local shelters to help fill out applications, help with cradle of hope applications, and help with public health nurse referrals.	4

<b>Hotline</b>	Provide 24 hour care line for personal support to clients per quarter, by trained staff and volunteers	90	The CSA answered 141 calls total providing program information, referrals, and emotional support.	141
<b>Material Support</b>	Provide baby & maternity clothing and other baby items.	45	Eighty-nine clients visited the baby closet and received material support.	89
<b>Traveling Closet</b>	Meet with qualify clients in their homes to provide safe sleep information	3	ECL staff met with 3 qualifying clients off site at their homes and delivered pack n plays, high chairs, and other baby necessities.	3
<b>Mentoring Programs</b>	Provide long term support to clients through trained companions/mentors.	4	Four clients received long term support from the CSA or companion volunteers. One client who is considering adoption was provided resources and when deciding to parent was given emotional support. Two clients were connected with Christmas program services and provided with emotional support. One youth client was connected with local youth homelessness shelter resources, a teen pregnancy worker, and given budgeting support.	4
<b>New Mother Gift Program</b>	Provide new mother gift bags to all pregnant or mothers of newborns.	20	Provided new mother gift bags to twenty-seven clients. Gift bags include parenting information, sleepsack, formula samples, wipes, baby soap, pacifier, onesie, children's book or cd.	27
<b>Nutrition</b>	Provide baby food and formula, cub cards for formula, and/or high chairs. Provide food shelf assistance.	25	Sixty clients received nutrition support, including formula, baby food, and/or a cub card	60
<b>Provide Necessary Services to all clients</b>	Provide intake assessment to determine need. Provide women with information on, referral to and assistance with securing pregnancy support services. Utilize resource database to provide information and make referrals	25	Provided an intake assessment material services and/or referral assistance to 40 clients	40

<b>Provide Necessary Services Assessments Only</b>	Provide intake assessment to determine need. Provide women with information on, referral to and assistance with securing pregnancy support services. Utilize resource database to provide information and make referrals	8	Provided intake assessments only and assistance through referrals to 14 clients.	14
<b>Transportation</b>	Provide transportation resources to clients and/or gas cards to qualified clients.	25	Forty clients received transportation resources and/or gas cards.	40

<b>Maternal and Child Health Initiative Task Force Strategies</b>	<b>No.</b>
<i>Number of women who received car seats and car seat safety education from a PA funded program activity</i>	3
<i>Number of women who received car seat safety education only from a PA funded program activity</i>	40
<i>Number of women who received child abuse prevention education from a PA funded program activity</i>	40
<i>Number of women who received abusive head trauma (shaken baby) prevention education from a PA funded program activity</i>	40
<i>Number of women who received a baby bed, crib, or pack-n-play and sleep safety education from a PA funded program activity</i>	24
<i>Number of women who received sleep safety education only from a PA funded program activity</i>	40

**Challenges:**

**Comments:**